



## Employment Application

POPPIES IS AN EQUAL OPPORTUNITY EMPLOYER

<b>PERSONAL INFORMATION</b>
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Social Security Number

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Last Name	First Name	Middle Name
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Address

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City	County	State	Zip
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Home Phone Number	Work Phone Number	Alternate Number
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<b>EMPLOYMENT DESIRED</b>
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Position Applying For: _____	Are you Legally Eligible to work in this country? YES or NO
Employment Desired:    Full Time    Part Time    Seasonal	If you are under 18, and it is required, can you furnish a work permit? YES or NO If NO, please explain.....
Desired Hourly Pay: _____	Date Available for Work..... ____/____/____
Will you be able to work holidays?    YES    or    NO	Have you ever been convicted of a crime? YES or NO
	<i>*Do not answer "yes" if your official record as been annulled, expunged, sealed, erased or impounded.</i>
	If YES, please explain, providing date and details:

<b>AVAILABILITY</b>
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Please mark an "X" in the boxes when you are AVAILABLE to work. Leave all boxes blank in which you are unavailable to work. An "X" in all time boxes indicates that you are flexible and available to work anytime and any day.

\*Unless necessary due to special circumstances such as holidays, etc, POPPIES does not typically work employees on overnight shifts.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evening							

**EMPLOYMENT HISTORY**

Starting with your most recent employer, provide the following information.

<b>Employer #1</b>	Telephone	Dates employed: From: ____/____/____ to ____/____/____
Street address	City	State
Starting job title	Final job title	Starting Wage:
Immediate Supervisor and title		Ending Wage:

May we contact?

Why did you leave?

Summarize top of work performed and job responsibilities.

<b>Employer #2</b>	Telephone	Dates employed: From: ____/____/____ to ____/____/____
Street address	City	State
Starting job title	Final job title	Starting Wage:
Immediate Supervisor and title		Ending Wage:

May we contact?

Why did you leave?

Summarize top of work performed and job responsibilities.

<b>Employer #3</b>	Telephone	Dates employed: From: ____/____/____ to ____/____/____
Street address	City	State
Starting job title	Final job title	Starting Wage:
Immediate Supervisor and title		Ending Wage:

May we contact?

Why did you leave?

Summarize top of work performed and job responsibilities.

**EDUCATION**

Starting with your most recent school attended, provide the following information. Be sure to include High School on up.

School (include City & State)	Years Completed	Graduated? List Degree	Major/Minor	

**REFERENCES**

List names and Telephone number of three business/work references who are NOT related to you and are NOT previous supervisors. If not applicable list three school or personal references who are NOT related to you.

NAME	TITLE	RELATIONSHIP TO YOU	TELEPHONE	NUMBER OF YEARS KNOWN

**APPLICANT STATEMENT**

I certify that all information that I have provided in order to apply for and secure work with this employer is true, complete and correct.

I expressly authorize, without reservation, the employer, its representative, employees or agents to contract and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state or federal law.

I understand that this application remains current for only 30 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary for me to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the forgoing express language are valid unless they are in writing and signed by the employer's owner.

I also understand that, if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (a) eliminate me from further consideration for employment, or (b) may result in my immediate discharge from the employer's service, whenever it is discovered.

I certify that I have read, fully understand and accept all terms of the forgoing Applicants Statement.

Signature of Applicant

Date